

JOINT OPERATING COMMITTEE

MINUTES

SEPTEMBER 4, 2019

After a presentation on the new Teacher Academy program by its instructor, Debora Broderick, the meeting was called to order by Louis Mason, Chairperson, at 7:18 in the Board Room of Central Montco Technical High School. The Pledge of Allegiance was recited.

PRESENT: Maggie Philips, Esq., Treasurer
Felix Raimondo, Vice Chairperson
Shae Ashe
Louis Mason, Chairperson
George Kennedy
Eric Elvanian

ABSENT: Alice Budno Hope
Mel Brodsky
Eunice Franklin-Becker

ALSO PRESENT: Seth Schram, Director
Charles J. Braun, Supervisor of Business Operations
Larry Byron, Special Projects, Technology & Operations Supervisor
Christopher Dormer, Superintendent of Record
Marilyn Monastero, J.O.C. Secretary
Marc Davis, Esq., Solicitor

GUEST: Michael Melnyk

MINUTES

MOTION: 1. To approve the minutes of August 7, 2019.

Above motion #1 was moved by Mr. Raimondo and seconded by Mrs. Philips.
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

MOTION: 2. To approve the following:
a. Pages 1 through 12 of the July 31, 2019 Treasurer's Report for file and audit.
b. August 31, 2019 General Fund Disbursements, Check #8317 through #8385, ACH payments and electronic transfers in the amount of \$527,474.94. (Pages 13 and 13a)

Above motion #2 was moved by Mrs. Philips and seconded by Mr. Raimondo.
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

MOTION 3: To approval additional substitutes:

Name: Charlotte Jaroma
Program: Nurse/Health Care Sciences
Rate of Pay: \$100/day

Name: Robert Gallant
Program: Culinary Arts
Rate of Pay: \$100/day

4. To approve the following conferences for the 2019-20120 school year:
- a. Amy DeLellis at the Cooperative Education Conference in State College from October 14 to 16 at a cost not to exceed \$913.70. (Attachment #1)
 - b. Allison Latzo, Health Care Sciences instructor, at the Annual HOSA Advisor Workshop in King of Prussia on October 4th at a cost not to exceed \$95.00. (Attachment #2)
 - c. Andrea Wilson, PIMS/Child Accounting Secretary, at the A/CAPA Conference on November 13 to 15 in Hershey at a cost not to exceed \$975.00. (Attachment #3)
 - d. Fred Arthur, Katie MacLuckie, Jerrold Mackereth and Dr. Angela King at the Conference on Integrated Learning in State College from November 6 to 8 at a cost not to exceed \$1840.00. (Attachment #4)
 - e. Larry Byron, Special Projects, Technology and Operations Supervisor, at the PACTA Technology Coordinators Workshop in State College on September 20 to 21, 2019 at a cost not to exceed \$583.00. (Attachment #5)
 - f. Debora Broderick, Teacher Academy instructor, to present at the International Literacy Association Conference in New Orleans from October 10 to October 13, 2019 at a cost not to exceed \$1,933.00. (Attachment #6)
5. To approve supplemental contracts for the following faculty to serve as youth club advisors for the 2019-2020 school year:

<u>Name</u>	<u>Club</u>	<u>Amount</u>
TBD	CTSO Coordinator	\$1600.00
Troy Madden	SkillsUSA co-advisor	\$1350.00
David Ayres	SkillsUSA co-advisor	\$1350.00
Alissa Messina	SkillsUSA co-advisor	\$1350.00
Allison Latzo	HOSA advisor	\$1350.00

6. To approve all Culinary Arts students to be eligible for the off-school hours catering program for the 2019-2020 school year at the following rates:

First Year Student	\$5.35/hour
Second Year Student	\$5.45/hour
Third Year Student	\$5.55/hour

7. To approve supplemental contracts for the following faculty for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Kathy Slattery	Website Advisor	\$1300.00
Rob Porter	Lead Teacher	\$1500.00
Steve Bross	Lead Teacher	\$1500.00
Matthew Tornetta	Honor Society Advisor	\$300.00

8. To accept the resignation of Gloria Moreno, Instructional Assistant, effective August 27, 2019. (Attachment #7)

9. To employ the following individual:

Name:	Kendall Wilson
Position:	Instructional Assistant
Effective Date:	TBD
Employment Status:	Full-time/190 days
Hourly Rate:	\$24/hour
Benefits:	As stated in the current ESPA Support Staff Contract

Above motions #3 through #9 were moved by Mrs. Philips and seconded by Mr. Elvanian.
Membership Polled. All in Favor. Motion Carried.

Seth Schram reported that enrollment is up from last year by 13 to 17% and up 40% from three years ago.

ADMINISTRATIVE REPORT

Larry Byron stated that many projects have been taking place including the upgrade of the wireless system and the readiness of the facility for the start of school.

SUPERINTENDENT'S REPORT

Chris Dormer reported that all three districts are up and running.

MISCELLANEOUS

Discussion took place on the need for the three districts to share information relative to ways to protect technology.

Meeting adjourned at 7:40 p.m.

Next meeting is October 2, 2019 at 6:30 p.m.

Respectfully submitted,

Marilyn Monastero
Secretary



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="235.00"/>
Lodging:	<input type="text" value="301.92"/>
Transportation:	<input type="text" value="216.58"/>
Meals:	<input type="text" value="150.00"/>
Other (Describe):	<input type="text" value="10.20 taxis"/>
Total:	<input type="text" value="913.70"/>

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop Place and Date of Conference/Workshop Program/
Purpose:

To learn updates about PENN HOSA and the state leadership conference, hear how members could be awarded one of the PENN HOSA scholarships and collaborate and network with fellow PENN HOSA local chapter advisors.

Attendees:

Cost not to exceed:

Registration:

Lodging: Transportation: Meals: Other (Describe):

Total:

Source of Funding: Budgeted General Funds: \$ Grant: Amount: \$ Submitted by: Supervisor's Approval: Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop Place and Date of Conference/Workshop

Program/
Purpose:

Attendees:

Cost not to exceed:

Registration: Lodging: Transportation: Meals: Other (Describe): Total: Source of Funding: Budgeted General Funds: \$ Grant: Amount: \$ Submitted by: Supervisor's Approval: Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

This conference is designed to share successful strategies that increase the academic, and career and technical success for all students. These initiatives focus on interdisciplinary approaches that include the identification of effective practices, business and community partnerships, career pathways and assessment, workforce development and instructional strategies for lifelong learning.

Attendees:

Cost not to exceed:

Registration:

Lodging:

Transportation:

Meals:

Other (Describe):

Total:

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop Place and Date of Conference/Workshop Program/
Purpose:

* Social Media for Educators
* Legal Aspects of Technology
* Open Discussion and Exchange of Ideas

Attendees:

Cost not to exceed:

Registration: Lodging: Transportation: Meals: Other (Describe): Total: Source of Funding: Budgeted General Funds: \$ Grant: Amount: \$ Submitted by: Supervisor's Approval: Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

How can educators and administrators create the environment students need to reach their full potential in the classroom and beyond? By infusing literacy in every aspect of education. At ILA 2019, attendees will learn how to create and grow a thriving culture of literacy in school, district and community - one that inspires and empowers students and teachers and sets them up for greater success.

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$500.00"/>
Lodging:	<input type="text" value="\$800.00"/>
Transportation:	<input type="text" value="\$433.00"/>
Meals:	<input type="text" value="\$200.00"/>
Other (Describe):	<input type="text"/>
Total:	<input type="text" value="\$1933.00"/>

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:

Fwd: Resignation Letter

Seth Schram

Tue 8/27/2019 6:38 PM

To: Marilyn Monastero <mmonastero@cmths.org>

Sent from my iPhone

Begin forwarded message:

From: Gloria Moreno <gmoreno@cmths.org>
Date: August 27, 2019 at 6:19:34 PM EDT
To: Seth Schram <sschram@cmths.org>
Cc: Marilyn Monastero <mmonastero@cmths.org>
Subject: Resignation Letter

Dear Seth Shram,

Please accept this email as notice of resignation from my position as Bilingual Instructional Assistant. My last day of employment being August 27, 2019.

I have received an offer from my previous job to serve as a Customer Service Representative and run all sales from Amazon company. After careful consideration I realize that I cannot let this opportunity pass.

It has been an honor working at CMTHS. This past school year allowed me to believe that I can do anything I set my mind to! Great Staff and Management really made me think and overthink my decision.

Thank you so much for the opportunity and for trusting me to set a seed for this position to grow. I have gained a lot more than I have given. I look forward to staying in contact for whatever community events I can be of help. Please don't hesitate to contact me via email gmoreno223@gmail.com or at 484-683-1785

Sincerely,

Gloria Moreno Carrillo

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