

JOINT OPERATING COMMITTEE

DIRECTOR'S REPORT

SEPTEMBER 7, 2022

ITEM 1: Recommend employment of the following individuals: (Resumes attached)

Name: Michael Smith
Position: Exercise Sciences & Rehabilitation Therapy Instructor
Effective Date: October 3, 2022
Status: Full-Time/190 days
Annual Salary: A-7/\$59,772.00
Benefits: As per the current negotiated teacher's contract

Name: Lisa Baranek
Position: Learning Support Liaison
Effective Date: TBD
Status: Full-time/190 days
Salary Step/Salary: E-11/\$90,686
Benefits: As per the current negotiated teacher's contract

ITEM 2: Recommend approval of the Health and Safety Plan Summary: (Attachment #1)

ITEM 3: Recommend attendance of Jim Brunken, Assistant Director, at the 2022 School Safety Conference at the Normandy Farm Conference Center on November 16, 2022, at no cost. (Attachment #2)

ITEM 4: Recommend attendance of Amy DeLellis, Coordinator of Work Based Studies, at the 2022 Cooperative Education Conference on October 12 to October 14, at a cost not to exceed \$855.40. (Attachment #3)

ITEM 5: Recommend supplemental contracts for the 2022-2023 school year:

<u>Name</u>	<u>Supplemental</u>	<u>Amount</u>
Kathy Slattery	Website Advisor	\$1,300.00
Sandy Brower	Coordinator of Youth Activities	\$1,600.00
Katie Allen	Lead Teacher	\$1,500.00
David Ayres	Lead Teacher	\$1,500.00
Joe Renzi	SkillsUSA Advisor	\$1,350.00
Melanie Wheeler	SkillsUSA Advisor	\$1,350.00
Gerald Damon	SkillsUSA Advisor	\$1,350.00
Jerry MacKereth	SkillsUSA Advisor	\$1,350.00
Deb Broderick	Dual Enrollment	\$2,000.00

<u>Name</u>	<u>Supplemental</u>	<u>Amount</u>
Eileen Lawler	Dual Enrollment	\$2,000.00
Gerald Damon	Dual Enrollment	\$2,000.00
Ed Titus	Dual Enrollment	\$2,000.00
Jarrett Young	Dual Enrollment	\$2,000.00
Joe Renzi	Dual Enrollment	\$2,000.00
Noelle Pumo	HOSA Advisor	\$1,350.00
Kelly Williams	HOSA Advisor	\$1,350.00

- ITEM 6: Recommend approval of MCIU Service Agreement to provide technical support with PIMS and Child Accounting. With a monthly rate of \$2,000.00 and yearly rate of \$22,000.00, starting on August 1, 2022. (Attachment #4)
- ITEM 7: Recommend approval for the lease of 5 Apple computers for Video, Sound, and Music Production program. Lease not to exceed \$5,895.00. (Attachment #5)

DR. ANGELA KING
EXECUTIVE DIRECTOR

Health and Safety Plan Summary: Central Montco Technical High School (CMTHS)

Initial Effective Date: June 28, 2021

Date of Last Revision: August 28, 2022

How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

CMTHS receives recommendations and regulations from the Centers for Disease Control (CDC), the Pennsylvania Department of Education (PDE), the Pennsylvania Department of Health (PA DOH), and the Montgomery County Office of Public Health (MCOPH). CMTHS will follow the recommendations made by the Montgomery County Office of Public Health Center for Disease Control regarding masking, distancing, and other preventive and mitigation policies and adhere to any mandates issued by the PA DOH or PDE. Due to the anticipated number of changes to recommendations or requirements that may occur through the 2022-2023 school year, CMTHS will develop a communications document that will be posted on the school's website and communicated to students, parents, staff, and other stakeholders each time it is updated (See Appendix A: CMTHS's Safety Policies and Procedures).

How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

CMTHS serves students from at least three districts. Districts provide many of these resources. In events of Covid-related school closures and student absences, CMTHS is prepared to provide instruction virtually to allow for continuity of learning.

1. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of masks ;	CMTHS will follow the recommendation of the MCOPH regarding masking requirements of staff and students. When recommendations provide an opportunity for schools to choose between multiple options, CMTHS's

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>decision will be made in conjunction with feedback from the member districts.</p> <p>When masks are required, signs teaching how to correctly wear a mask will be posted.</p>
b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);	When recommendations provide an opportunity for schools to choose between multiple options, CMTHS's decision will be made in conjunction with feedback from the member districts.
c. Handwashing and respiratory etiquette ;	Sanitizing stations will be positioned at the most frequented areas of the school and within each classroom/office area.
d. Cleaning and maintaining healthy facilities, including improving ventilation ;	CMTHS will continue to implement cleaning protocols as deemed by MCPOH and Hillyards Cleaning guidelines. We are improving ventilation by purchasing new A/C units in several classrooms along with an air purifier in every classroom.
e. Contact tracing in combination with isolation and quarantine , in collaboration with the State and local health departments;	CMTHS will follow any recommendation by MCOPH in regard to contact tracing, using their recommendations to assist families and staff with understanding isolation and quarantine requirements.
f. Diagnostic and screening testing;	CMTHS may, pending access to free testing, administer antigen testing for scenarios as deemed appropriate.
g. Efforts to provide vaccinations to school communities ;	CMTHS's member districts and the MCOPH have provided information, resources, or space to administer vaccinations to school communities.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	CMTHS shall ensure that all students with disabilities receive appropriate accommodations as outlined in their Individual Education Plan.

ARP ESSER Requirement	Strategies, Policies, and Procedures
i. Coordination with state and local health officials.	CMTHS will work collaboratively with the MCOPH, PDE, and districts to monitor COVID data, recommendations, and to coordinate contact tracing.

APPENDIX A: CMTHS's Safety Policies and Procedures SAMPLE

CMTHS's Safety Policies and Procedures

Implementation Date: August 28, 2022

Safety Strategy	CMTHS Policy/Procedure
Masks	Masks are optional. If staff or students have COVID, we will follow the MCOPH recommendations for mask wearing.
Social Distancing	CMTHS will follow MCOPH recommendation for social distancing.

Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop PACTA - PIL Implementing A Career Pathway System

Place and Date of Conference/Workshop 10-26-22 Online plus 30 Hour Embedded Assignments

Program/
Purpose:

The Implementing a Career Pathway System is a 40-hour PIL and includes two hours of synchronous instruction, 8 hours of online lessons, and 30 hours of job embedded assignments. The major ideas of the PIL program are to create and implement a model for career pathways that should become part of the school entity's Chapter 339 guidance plan.

There are three job embedded assignments and a culminating project. (1) PIL participants will conduct an analysis of regional economic data from local employers and the Local Workforce Development Board data to determine appropriate career pathways. (2) PIL participants will collaborate with sending school districts, industry, and community partners to implement a pilot career pathway model. (3) PIL participants will partner with business and other agencies to create one or more opportunities for middle school students to participate in a career awareness activity, a work-based learning activity, which may be a simulated experience, and the selection of a career cluster.

Attendees: James Brunken

Cost not to exceed:

Registration:	\$0.00
Lodging:	\$0.00
Transportation:	\$0.00
Meals:	\$0.00
Other (Describe):	\$0.00
Total:	\$0.00

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by: James Brunken *James Brunken*

Supervisor's Approval:

Director's Approval: *Angela If*

Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

Attendees:

Cost not to exceed:

Registration:

Lodging:

Transportation:

Meals:

Other (Describe):

Total:

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



MCIU SERVICE AGREEMENT

THIS AGREEMENT ("Agreement") is made as of August 10, 2022, by and between **MONTGOMERY COUNTY INTERMEDIATE UNIT**, a Pennsylvania intermediate unit, with its principal place of business at 2 West Lafayette Street, Norristown, Pennsylvania 19401 ("MCIU") and **CENTRAL MONTCO TECHNICAL HIGH SCHOOL**, a Pennsylvania public school district, with its principal place of business 821 Plymouth Road, Plymouth Meeting, PA 19462 ("Client").

BACKGROUND

MCIU, as a regional service agency, provides temporary workers and technology services to school districts in Montgomery County for various needs. Client has requested MCIU to provide technology services to school based upon the terms and conditions set forth in this Agreement.

This agreement will allow the MCIU to provide the following to Client:

Description	Rate	Total
Remote data support including but not limited to: <ul style="list-style-type: none"> • PIMS reporting, submissions, and support • CTE applicable state reporting • Attending data meetings via Zoom • Systems support applicable to PIMS • PowerSchool support for PIMS data entry Rate is based upon a part-time 1-2 day weekly schedule for the 2022-2023 school year starting August 10, 2022.	Flat monthly rate \$2,000	\$22,000

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. Rate. MCIU shall bill the client monthly for services provided to the School pursuant hereto, based upon the rate listed above. Any overtime hours will need to be agreed to in advance by Client and MCIU for this service.
2. Term. The term of this Agreement shall be valid **August 10, 2022 until June 30, 2023.**
3. Independent Contractor. MCIU understands that in performing this Agreement, MCIU is acting in the capacity of an independent contractor, and the MCIU shall not be an agent, servant, partner, nor employee of the School. School hereby indemnifies and holds the MCIU, its agents, servants, employees, board members and assigns, harmless from any and all claims, assessments, or liabilities associated with any investigation, litigation or administrative action relating to the School's technology department or the School's utilization of certain software or hardware on its computers.



MCIU

MONTGOMERY COUNTY
INTERMEDIATE UNIT 23

4. Severability. If any term, provision or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect and the invalid provision shall be given the greatest degree of force and effectiveness possible, given the intent of the parties.

5. Consents. MCIU and School acknowledge and agree that all necessary approvals and consents have been obtained in connection with the execution of this Agreement and that each party signing this Agreement on behalf of the School and the MCIU has the full and complete authority to do so.

IN WITNESS WHEREOF, the parties to this Agreement have executed this Agreement on the day and year first above written.

Central Montco Technical High School


Signature

Angela King
Printed Name

8/10/2022
Date

Montgomery County Intermediate Unit


Signature

Sandra Edling, Chief Financial Officer
Printed Name

08 / 15 / 2022
Date

Apple Inc. Education Price Quote

ATTACHMENT #5

Customer:

Enrico Mazza
CENTRAL MONTCO TECHNICAL HIGH
SCHL
email: emazza@cmths.org

Apple Inc:

Dennis McNamara
5505 W Parmer Lane
Bldg 7
Austin, TX 78727
Phone: +1-737-2193776
email: dennis_mcnamara@apple.com

Apple Quote: 2211353053

Quote Date: Tuesday, August 09, 2022

Quote Valid Until: Thursday, September 08, 2022

Quote Comments:
Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	13-inch MacBook Pro: Apple M2 chip with 8-core CPU and 10-core GPU, 256GB SSD – Space Gray (Packaged in a 5-pack) Part Number: MNER3LL/A Configuration: <ul style="list-style-type: none">065-CDG4 Apple M2 chip with 8-core CPU, 10-core GPU, 16-core Neural Engine065-CDG5 8GB unified memory065-CDG8 256GB SSD storage065-CDHX Force Touch trackpad065-CDHY Two Thunderbolt / USB 4 ports065-CDJ0 Touch Bar and Touch ID065-CDJ1 13-inch Retina display with True Tone065-CDHM None065-CDHD Backlit Magic Keyboard – US English065-CDHJ Accessory Kit	5	\$1,179.00	\$5,895.00
Edu List Price Total				\$5,895.00
– Additional Tax				\$0.00
– Estimated Tax				\$0.00
Extended Total Price*				\$5,895.00
*In most cases Extended Total Price does not include Sales Tax				
*If applicable, eWaste/Recycling Fees are included.				
Standard shipping is complimentary				

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2211353053. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

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- ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
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 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Thursday, September 08, 2022 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
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Michael T. Smith

EDUCATION:

Hahnemann University	Philadelphia, Pennsylvania Associate Degree in Physical Therapy - May, 1996
Temple University	Philadelphia, Pennsylvania Bachelor of Arts Degree in Journalism – May, 1991

EMPLOYMENT:

September, 2018 – Present	Pennsylvania Institute of Technology Instructor, Physical Therapist Assistant Program Kinesiology, Modalities, Special Populations and Rehab Techniques courses
January, 2018 – September, 2018	HealthSouth Reading Rehab Staff Physical Therapist Assistant providing post-acute rehab care and education for stroke, cardiac, amputee and orthopedic patients.
March, 2017 – September, 2018	Benchmark Therapies Per Diem position providing on demand coverage for three skilled nursing facilities.
September, 2016 – present	Community College of Philadelphia Instructor, “Introduction to Healthcare Professions” covering medical terminology, communication skills, infection control, medical mathematics, and cultural diversity to beginning college students.
March, 2004 – September, 2016	Physical Therapist Assistant Temple University Hospital Senior therapist for Cardiopulmonary Team specializing in providing care for lung transplant patients. Deliver treatment and education to acute care patients in order to achieve goals determined by the Physical Therapist. Represent Physical Therapy in daily rounds with Lung Transplant and Ventilator Rehab Unit Team. Served as Clinical Instructor to nine PTA students. Rotated through Acute Rehabilitation, General Medicine, Orthopedics, Neurology, and Burn and Wound Care service lines.

September, 1997 – March, 2004 Physical Therapist Assistant
Medical College of Pennsylvania Hospital

Staff Physical Therapist Assistant responsible for the needs of acute care hospital patients. Managed caseload on Trauma, Neurology, Orthopedic, and General Medicine teams. Assisted with patients' needs for safe discharge. Acquired durable medical equipment. Maintained Physical Therapy equipment including walkers, wheelchairs, seating systems, and stretcher chairs. Served as Clinical Instructor to five PTA students.

June, 1996 – September, 1997 Physical Therapist Assistant
ManorCare of Yeadon

Assisted with the ongoing rehabilitation needs of a geriatric population in a Skilled Nursing Facility environment.

CERTIFICATION:

Pennsylvania Physical Therapist Assistant – Indirect Supervision License

CPR Certification

APTA Certified Clinical Instructor - 2014

AWARDS:

Employee of the Month – October 2002

Medical College of Pennsylvania Hospital

Employee of the Year – 2003

Medical College of Pennsylvania Hospital

TEACHING:

“Care for the Heart and Lung Transplant Patient” - Temple University Physical Therapy Class of 2014, 2015, and 2016.

ACTIVITIES:

Team Captain for Juvenile Diabetes Research Foundation “Walk for the Cure”

Exhibitor in The Medical College of Pennsylvania Diabetic Art Exhibition

Rower for Temple University Hospital PM&R Dragon Boat Team

Gift of Life Family House Home Cook Heroes Program, December 2015

REFERENCES:

Available upon request

Lisa A. Baranek

Objective

Obtain a position as a full-time special education liaison or team lead at a high school.

Education

Holy Family University (GPA: 3.9 out of 4.0)

Masters of Education in Advanced Practice Special Education

2006-2011

Temple University (GPA: 3.4 out of 4.0)

Bachelor of Science in Education

1998-2003

Certifications and Professional Training

Instructional Two Certifications: Elementary Education K-6

Early Childhood Education N-3

Special Education N-12

Secondary English 7-12

Speech Communication 7-12

Experience

Swenson Arts and Technology High School (Philadelphia, PA)

2014-present

Special Education Liaison

- Communicate both verbally and in writing to administrators and school staff regarding policies and procedures specific to Special Education Law and policy.
- Maintain state compliance checks, monitor weekly required compliance reports and manage building compliance with case managers, monitor Penn Data and responsible for Quarterly RISC reporting to the state.
- Communicate with special and regular education staff members to provide guidance, mentoring, information and changes to policy and procedures.
- Collaborate with Career and Technical Education staff and stakeholders to include goals and objectives specific to trades as part of transition planning in IEPs, coordinate and provide NOCTI accommodations for juniors and seniors, assist teachers in gathering and presenting data for APE state review and collect input and data from CTE teachers.
- A member of the Principal's Leadership Team discussing and planning for school initiatives, concerns and successes.
- Manage special educators, special education paraprofessionals and behavioral and health staff from outside agencies
- Provide guidance to special education staff members in the provision of special services to students in accordance with the Individuals with Disabilities Education Act (IDEA).
- Become familiar with specific duties and responsibilities of various service providers and coordinate those services for students in the school setting.
- Serve as Swenson High School's expert in the development, implementation, and assessment of Individualized Educational Plans (IEP).
- Ensure appropriate student goals and objectives.
- Attend all IEP meetings as a district representative.
- Review IEP documents for compliance with legal and procedural guidelines.
- Conduct Manifestation Determination IEP Meetings.
- Provide mentoring and training to all special education staff members.
- Provide assistance in the development of Functional Behavior Analysis and Behavior Management Plans.
- Provide guidance to teachers in adaptation of curriculum, methods, and materials to meet the unique needs of special education students.
- Provide case management for students and assist all school case managers with their caseloads.
- Conduct inquiries into concerns of families of special education students.
- Engage in presenting and attending professional development and continuing education.
- Attend and engage in city-wide, network and regional meetings and trainings for Special Education Compliance Monitors with staff from the Office of Specialized Services, and provide turn-around training to school level staff.

Swenson Arts and Technology High School (Philadelphia, PA)
Ninth-Twelfth Grade Special Education Life Skills Support Teacher

2010-2016

Roberto Clemente Middle School: School District of Philadelphia (Philadelphia, PA)
Fifth-Eighth Grade Special Education Life Skills Support Teacher

2004-2010

- Create and implement Individualized Education Plans and differentiated daily instruction to meet the specific needs of cognitively impaired students
- Conduct bi-annual re-evaluations assessing students skills using standardized tests, as well as anecdotal records and data collection
- Implement and create classroom Positive Behavior Supports and Functional Behavior Assessments
- Collect data and maintain progress notes on task analyzed daily living skills, self-help skills and vocational skills
- Analyze data collection and progress monitoring to create data driven lesson plans
- Generate a specialized curriculum based on high interest, low level literacy and math tasks
- Create a classroom environment that is conducive to learning and appropriate to the age and interests of the students
- Encourage students to set and maintain high standards of classroom behavior and achievement
- Manage classroom assistants, therapeutic support staff, physical therapist, occupational therapist and speech therapist providing services to students in the classroom
- Organize weekly outings and facilitate community based instruction and vocational training
- Develop Transition Plans in order to assist in facilitating student independence with post-secondary goals and competitive employment.

Fifth-Eighth Grade Special Education Multiple Disability Support Teacher

2004

- Created and implemented Individualized Education Plans and differentiated daily instruction to meet the specific needs of severely and profoundly disabled students
- Provided students with assistive technology to promote independence as well as opportunities to use them in a variety of settings
- Provided social opportunities with other students, teachers, and community members

Honors

Christian R. and Mary F. Lindback Foundation Award for Distinguished Teaching - 2019: awarded in recognition of improving the intellectual and character development of students at Swenson Arts and Technology High School

Rose Lindenbaum Excellence in Education Award - 2015

Temple University Distinction in Major - 2003: awarded for strong academic background and distinguished achievement on the Senior Performance Assessment

Phi Sigma Pi: National Academic Honor Fraternity: member since 1999

References

Dr. Judith McMonagle
(610) 357-2157

Jennie Prochorenko-Stadelberger
(267)266-6014