

JOINT OPERATING COMMITTEE

DIRECTOR'S REPORT

NOVEMBER 3, 2021

ITEM 1: Recommend approval of Local Advisory Committee for 2021-2022 school year.
(Att. #1)

The administration recommends approval of the member list of the 2021-2022 Local Advisory Committee. One of the means by which our various stakeholder groups help us to shape practice and procedure is through our Local Advisory Committee (LAC). Our LAC is comprised of individuals from the community, business and industry who contribute their unique perspective to the overall administration of the school.

ITEM 2: Recommend supplemental contract in the amount of \$300.00 for Troy Madden to serve as National Technical Honor Society Advisor for 2021-2022 school year.

ITEM 3: Recommend additional out-of-district student:

<u>Name</u>	<u>District/School</u>	<u>Grade</u>	<u>Program</u>
Vincent DiLella	LM/Harriton	11	Bldg. Trades

ITEM 4: Recommend deletion of Policy #205 (Postgraduate Students), #209 (Health Examinations), #211 (Accident Insurance) and #213 (Assessment of Student Progress).

ITEM 5: Recommend first reading of the following policies reviewed by the Policy Committee on October 14, 2021: (Attachment #2)

- Policy #201 (Admission of Students)
- Policy #202 (Eligibility of Non-Resident Students)
- Policy #203 (Communicable Disease)
- Policy #203.1 (HIV Infection)
- Policy #204 (Attendance)
- Policy #206 (Assignment to Programs)
- Policy #207 (Confidential Communications of Students)
- Policy #208 (Withdrawal From School)
- Policy #209.1 (Food Allergy Management)
- Policy #209.2 (Diabetes Management)
- Policy #210 (Possession/Administration of Asthma Inhalers/Epinephrine Auto Injectors)
- Policy #212 (Reporting Student Progress)

ITEM 6: Recommend approval for the SkillsUSA youth club officers and advisors to attend a leadership conference at Bucks County Technical High School, Fairless Hills, PA. (Attachment #3)

Program:	SkillsUSA Leadership Conference
Destination:	Bucks County Technical HS Fairless Hills, PA
Purpose:	Provide leadership training
Date:	November 18, 2021
Time:	8:00 to 5:00
No. of Students:	30
Chaperones:	Troy Madden, Sandy Brower & Joe Renzi
Transportation/Cost:	School Bus/\$475.00
Anticipated Cost:	\$1,000.00

ITEM 7: Recommend employment of the following individuals: (Resumes enclosed)

Name:	James Brunken
Position:	Assistant Director
Effective Date:	TBD
Terms of Employment:	Full-time/261 days
Salary:	\$125,000.00 (pro-rated for 2021-2022 sy)
Benefits:	As per the current Act 93 Memorandum of Meet and Discuss

Name:	Tamara Darden
Position:	Supervisor of Business Operations
Effective Date:	TBD
Terms of Employment:	Full-time/261 days
Salary:	\$115,000.00 (pro-rated for 2021-2022 sy)
Benefits:	As per Employment Agreement subject to Solicitor approval

According to school code, board policy, and the Central Montco Technical High School's Articles of Agreement, during the month of December, the Joint Operating Committee must choose, from its members, a chairperson and vice-chairperson, each to serve one year. In addition, the Chairperson shall not serve simultaneously as President to the Board of School Directors in the school district that he/she represents. The two officers shall not represent the same school district, shall not be eligible to serve for more than two successive years, and neither shall come from the same district for more than two successive terms. It has been our practice to begin this discussion at the November meeting.

SETH SCHRAM
ADMINISTRATIVE DIRECTOR

LOCAL ADVISORY COMMITTEE 2021-2022 School Year

Bernadette Billetta	-	Health Care – Retired
James Sayre, Jr.	-	Automotive – G. L. Sayre
James Williams	-	Business – Assets Inc.
Vince Console	-	Construction - ABC
Cindy Serratore	-	Early Childhood Education
Vince Krout	-	Construction - Grainger
Kathleen Candelore	-	Business/Industry
Kendall Glouner	-	Business/Industry
Kathy Bello	-	Education – Retired
Shawn Murray	-	Education/Culinary
Donna Lorenz	-	Healthcare
David Huot	-	Landscaping – Brightview
Emily Weiser	-	Early Childhood Education
John DiMino	-	Collision Repair
Rosemary Fatnassi	-	Cosmetology
Mike Melnyk	-	Automotive Technology
Vince DelGrosso	-	Collision Repair
Andrew Schaeffer	-	Networking
Maureen Morales	-	Early Childhood
Emily Weiser	-	Early Childhood

Book	Policy Manual
Section	200 Pupils
Title	Admission of Students
Code	201
Status	First Reading

Purpose

The goal of the school is to enroll students in programs that meet their interests and abilities and prepare them for future education or employment opportunities.

Authority

The Joint Operating Committee shall establish requirements for admission of students that are consistent with statutes, regulations and sound educational practice and ensure the equitable treatment of all eligible students.[1][2][3][4][5][6]

Admission requirements shall be in accordance with the provisions of the Articles of Agreement.[7]

Delegation of Responsibility

The Administrative Director or designee shall be responsible to develop administrative regulations to implement this policy, including the following:

- 1. All students and parents/guardians residing in participating school districts shall be informed of the students' right to participate in vocational technical programs and courses and that students with disabilities enrolled in the school's programs are entitled to special education services and programs.[5]**
- 2. Written criteria for evaluating the admission of eligible students shall be developed and distributed.[3][5]**
- 3. Course announcements, guidance materials, and other communications shall convey the philosophy of equal access to vocational technical programs and shall include admissions criteria and procedures.[5]**
- 4. The school shall not discriminate in any way on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, handicap/disability or age with regards to the admission of students.[8][9][10]**

Legal

1. 24 P.S. 1840.1
2. 24 P.S. 1841
3. 24 P.S. 1850.1
4. 22 PA Code 339.21
5. 22 PA Code 4.31
6. 22 PA Code 4.35
7. Articles of Agreement
8. 22 PA Code 4.4
9. Pol. 103
10. Pol. 103.1

Book	Policy Manual
Section	200 Pupils
Title	Eligibility of Nonresident Students
Code	202
Status	First Reading

Purpose

The Joint Operating Committee operates the Central Montco Technical High School for the benefit of students who are residents in one of the participating school districts.[1][2]

Authority

The Joint Operating Committee may admit nonresident students from outside the attendance areas of participating school districts if space warrants such admission and an appropriate program can be provided.[3][4][5]

Nonresident students may be admitted upon payment of annually established tuition rates.[3][4][5]

Delegation of Responsibility

The Administrative Director or designee shall develop administrative regulations for the enrollment of nonresident students.

Transportation shall be the responsibility of the nonresident student's school district.

- Legal
 - 1. 24 P.S. 1807
 - 2. 24 P.S. 1841
 - 3. 24 P.S. 1809
 - 4. 24 P.S. 1847
 - 5. 24 P.S. 1850.1
 - Pol. 103
 - Pol. 103.1
 - Articles of Agreement

Book	Policy Manual
Section	200 Pupils
Title	Communicable Diseases
Code	203 - NEW
Status	First Reading

Authority

In order to safeguard the school community from the spread of certain communicable diseases, the Joint Operating Committee requires that guidance and orders from state and local health officials, established Joint Operating Committee policy and administrative regulations, and Joint Operating Committee-approved health and safety plans be followed by students, parents/guardians and school staff.[1]

Guidelines

The Joint Operating Committee directs that students who have been diagnosed by a physician or are suspected of having a disease by the school nurse shall be excluded from school for the period indicated by regulations of the PA Department of Health or guidance from state or local health officials for specified diseases and infectious conditions.[2][3][4][5]

Parents/Guardians shall be notified of this policy at the beginning of the school year, and that during the school year it may be necessary for a student to be excluded from school due to communicable disease. Parents/Guardians of a student needing to be excluded shall be notified and required to come to the school or have a designated emergency contact come to the school to transport the student home or to an appropriate place of care. Students may return to the school when the criteria for readmission following a communicable disease, as set forth in law, regulations or guidance from state or local health officials, have been met.[2][3][4]

The Joint Operating Committee directs school staff to request emergency contact information from parents/guardians of students at the beginning of each school year and request that it be updated as necessary during the school year.

The school nurse shall report the presence of suspected communicable diseases to the appropriate local health authority, as required by the PA Department of Health.[6][7][8]

The Administrative Director or designee shall direct that health guidelines, Joint Operating Committee-approved health and safety plans, and universal precautions designed to minimize the transmission of communicable diseases be implemented in the school.

Health Records

A comprehensive health record shall be maintained for each student enrolled in the school, in coordination with the student's school district of residence. The record shall include the results of required tests, measurements, screenings, regular and special examinations, and medical questionnaires.[5][9]

All health records shall be confidential, and their contents shall be divulged only when necessary for the health of the student or to a physician at the written request of the parent/guardian. The school may disclose information from health records to appropriate parties in connection with an emergency when

necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Joint Operating Committee policy.[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)

Health Monitoring

The Joint Operating Committee directs school staff to monitor student health in accordance with applicable Joint Operating Committee policy and the Joint Operating Committee-approved health and safety plan.

A student may request an alternative method of monitoring as a religious accommodation, and designated school staff shall assess and respond to such request in accordance with applicable law, regulations and Joint Operating Committee policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.[\[16\]](#)

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered.[\[16\]](#)[\[17\]](#)

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Joint Operating Committee policy.

Legal	1. 24 P.S. 1850.1
	2. 28 PA Code 27.71
	3. 28 PA Code 27.72
	4. Pol. 204
	5. Pol. 209
	6. 28 PA Code 27.1
	7. 28 PA Code 27.2
	8. 28 PA Code 27.23
	9. 24 P.S. 1402
	10. 24 P.S. 1409
	11. 20 U.S.C. 1232g
	12. 34 CFR Part 99
	13. Pol. 113.3
	14. Pol. 216
	15. Pol. 805
	16. Pol. 103
	17. Pol. 103.1
	24 P.S. 1303a
	22 PA Code 11.20
	28 PA Code 23.81 et seq
	Pol. 201
	Pol. 251

Book	Policy Manual
Section	200 Pupils
Title	HIV Infection
Code	203.1
Status	First Reading

Purpose

The Joint Operating Committee is committed to providing a safe, healthy environment for its students and employees. The purpose of this policy shall be to safeguard the health and well-being of students and staff while protecting the rights of the individual.

This policy is based on current evidence that the HIV virus is not normally transmissible by infected individuals within the school, except as noted in this policy.

Definitions

AIDS - Acquired Immune Deficiency Syndrome.

HIV Infection - refers to the disease caused by the HIV or human immunodeficiency virus.

Infected students - refers to students diagnosed as having HIV Infection, including those who are asymptomatic.

Authority

This policy shall apply to all students in all programs conducted by the school.

The Joint Operating Committee directs that the established Joint Operating Committee policies and administrative regulations relative to illnesses among students shall also apply to infected students.[1]

The Joint Operating Committee shall not require routine screening tests for HIV Infection in the school setting, nor will such tests be a condition for attendance.

Delegation of Responsibility

The Administrative Director or designee shall be responsible for handling and releasing all information concerning HIV Infection and infected students.

All employees shall strive to maintain a respectful school climate and to prohibit physical or verbal harassment of any individual or group, including infected students.[2]

Building administrators shall notify students, parents/guardians and employees about current Joint Operating Committee policies concerning HIV Infection and shall provide reasonable opportunities to discuss the policy and related concerns.

Guidelines

Attendance

Infected students have the same right to attend school and receive services as other students and shall be subject to the same policies and rules. HIV Infection shall not factor into decisions concerning class assignments, privileges or participation in any school-sponsored activity.[2][3][4]

School authorities shall determine the educational placement of infected students on a case-by-case basis by following policies and administrative regulations established for students with chronic health problems and students with disabilities.

When an infected student's parent/guardian voluntarily discloses information regarding the student's condition, the employee who receives the information shall obtain the written consent of the parent/guardian to disclose the information to members of the Screening Team.[5]

A Screening Team comprised of the Administrative Director or designee, building administrator, school nurse, school physician, student's parents/guardians, and attending physician shall evaluate the infected student's educational placement. **Placement decisions shall be based on the student's need for accommodations or services.**

First consideration must be given to maintaining the infected student in a regular assignment. Any decision for an alternative placement must be supported by specific facts and data.

An infected student who is unable to attend school, as determined by a medical examination, shall be considered for homebound instruction or an alternative placement.[6][7]

An infected student may be excused from attendance if the parent/guardian seeks such excusal based on the advice of medical or psychological experts treating the student.[1][6][8]

An infected student's placement shall be reassessed if there is a change in the student's need for accommodations or services.

Confidentiality

Employees who have knowledge of an infected student's condition shall not disclose any information without prior written consent of the student's parent/guardian, consistent with the requirements of the Pennsylvania Confidentiality of HIV-Related Information Act.[5]

All health records, notes and other documents referring to an infected student's condition shall be secured and kept confidential.[5][9]

Infection Control

All employees shall be required to consistently follow infection control/universal precautions in all settings and at all times. Employees shall notify the Administrative Director or designee of all incidents of exposure to bodily fluids and when a student's health condition or behavior presents a reasonable risk of transmitting an infection.

The school shall maintain and keep reasonably accessible all equipment and supplies necessary for infection control.

Staff Development

The school shall provide opportunities for employees to participate in inservice education on HIV Infection.

Designated employees shall receive additional, specialized training appropriate to their positions and responsibilities.

Legal

1. Pol. 204
2. Pol. 103
3. 24 P.S. 1327
4. Pol. 103.1
5. 35 P.S. 7607
6. 24 P.S. 1329
7. 22 PA Code 11.25
8. 24 P.S. 1330
9. 24 P.S. 1409
- 24 P.S. 1301
- 35 P.S. 7601 et seq

Book	Policy Manual
Section	200 Pupils
Title	Attendance
Code	204
Status	First Reading

Purpose

The Joint Operating Committee recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[\[1\]](#)

Authority

The Joint Operating Committee requires the attendance of all students during the days and hours that school is in session, except that temporary student absences may be excused by authorized school staff in accordance with applicable laws and regulations, Joint Operating Committee policy and administrative regulations.[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Definitions

Compulsory school age shall mean the period of a student's life from the time the student's person in parental relation elects to have the student enter school, which shall be no later than eight (8) years of age, until the student reaches seventeen (17) years of age. Beginning with the academic year 2020-2021, **compulsory school age** shall mean no later than age six (6) until age eighteen (18). The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.[\[8\]](#)[\[9\]](#)

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[\[9\]](#)

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[\[9\]](#)

Person in parental relation shall mean a:[\[9\]](#)

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the person of a student.
4. Person with whom a student lives and who is acting in a parental role of a student.

This term shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.[\[10\]](#)

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a child's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.[\[9\]](#)