

JOINT OPERATING COMMITTEE

MINUTES

OCTOBER 7, 2020

The virtual meeting was called to order by Eunice Franklin-Becker, Chairperson, at 6:30 p.m. The Pledge of Allegiance was recited.

PRESENT: Chris Epstein
Eunice Franklin-Becker, Chairperson
Susan Moore
Louis Mason
Maggie Philips, Esq., Treasurer
Alice Budno Hope, Vice Chairperson

ABSENT: Tiffani Hendley
Dr. Monica D'Antonio
Eric Elvanian

ALSO PRESENT: Seth Schram, Administrative Director
Dr. Angela King, Assistant Director
Charles J. Braun, Supervisor of Business Operations
Larry Byron, Special Projects, Technology and Operations Supervisor
Dana Johnson, Dean of Academic Affairs
Dr. Michael Christian, Superintendent of Record
Marilyn Monastero, J.O.C. Secretary
Mark Fitzgerald, Esq., Solicitor

GUESTS: Troy Madden, Baking/Pastry Arts instructor
Amy DeLellis, Co-op and Special Ed instructor
Fred McCarthy, Visual, Sound and Music Production instructor
Melanie Wheeler, Culinary Arts instructor

MINUTES

MOTION: 1. To approve the minutes of September 2, 2020.

Above motion #1 was moved by Mrs. Franklin-Becker and seconded by Mrs. Epstein.
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

MOTION: 2. To approve the following items of the August 31, 2020 Treasurer's Report:
- Pages 1 through 11 for file and audit and
To approve General Fund Disbursements for September 30, 2020:
- Checks #9397 through #9497 including voided checks #9452 and #9453,
ACH payments and electronic transfers in the amount of \$1,043,128.65. (Page 12)

Above motion #2 was moved by Mrs. Philips and seconded by Mrs. Hope.
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

MOTION: 3. To approve supplemental contracts for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Alissa Messina	SkillsUSA Advisor	\$1350.00
Troy Madden	Honor Society Advisor	\$150.00
Allison Latzo	Honor Society Advisor	\$150.00

4. To approve the terms and conditions of that certain Education Price Quote dated July 28, 2020 (the "Quote") issued by Apple Inc. to Central Montco Technical High School (the "School") to be memorialized under the terms of that certain Quicklease – Lease Purchase Agreement for State or Local Government Customers (Maximum \$150,000) No. 450-0024376 to be dated the date of execution by the parties (together with all schedules thereto, the "Lease"), with respect to the proposed lease/purchase by the School, on a taxable basis, of approximately \$107,036.65 of computer equipment, AppleCare+ for Schools and Pro Apps Bundle for Education software. Such approval shall be subject in all respects to: (a) the District's solicitor's review and final approval of the Lease, and all other documents, instruments and agreements memorializing the Quote (the "Lease Documents"); and (b) that the terms and conditions set forth in the Lease Documents are substantially similar to the terms set forth in the Quote.
5. To approve purchase by the School of the computer equipment, AppleCare+ for Schools and AppleCare+ for Schools and Pro Apps Bundle for Education software subject of the Quote in the amount of \$107,036.65 through Apple Corporate Contract No. 4925, Customer Contract No. CCSDJP APPLE BID 1516-1 for 2019-2020 (Chester County Intermediate Unit).
6. To approve student Brett Seelig (LMHS) to work as IT support in a paid intern position at the hourly rate of \$10.00.
7. To approve additional out-of-district student:

<u>Name</u>	<u>District/School</u>	<u>Grade</u>	<u>Program</u>
Abigail Spencer	Lower Merion/Harriton	11	Early Childhood Ed.

Above motions #3 through #7 were moved by Mrs. Moore and seconded by Mr. Mason.
Membership Polled. All in Favor. Motion Carried.

Mr. Schram informed the committee that the Central Montco Education Foundation, a separate entity, has been approved by the IRS.

Mr. Schram gave specific accolades to Mr. Troy Madden, the longest tenured program teacher, for being instrumental in assisting the entire staff during such a transitional time. He also mentioned the great leadership of Ms. Katie MacLuckie.

ADMINISTRATIVE REPORTS

Dr. King thanked the staff for their teamwork on planning for the school year startup. She presented two examples of the CMTHS Newsletter “Hawk Happenings”. She acknowledged the exceptional work of Kathy Slattery and Vanessa Mensack.

Mr. Byron stated that his team has been working hard on technology issues and on keeping the building sanitized.

Mr. Braun stated that he has been working on grants, donations and budget planning.

Mr. Johnson thanked Mr. Bivins and Mrs. Mabry for their help with transportation logistics and the home schools for their work with adjusting schedules. He informed the committee that student issues are being carefully addressed.

SUPERINTENDENT’S REPORT

Dr. Christian stated the following:

- thanked the administration for their hard work and generous offers of assistance
- complimented the CMTHS Diversity programs and elaborated that Colonial has enhanced their diversity program with a new hire
- tours of construction on the new Colonial Middle School will be offered to CMTHS students.

COMMITTEE REPORTS

Personnel – Mr. Schram stated that the new hires are working out well.

Finance – Mrs. Philips reported that the committee met for continued discussion on capital projects.

Curriculum – Mr. Schram reported that the committee met and discussed progress of virtual curriculum.

Facility Review – Mrs. Hope reported that the committee met for continued discussion on planning for necessary facility projects.

Mrs. Franklin-Becker thanked everyone for a great school year start.

Meeting adjourned at 7:13 p. m.

Respectfully submitted,

Marilyn Monastero
Secretary