

JOINT OPERATING COMMITTEE

MINUTES

DECEMBER 17, 2019

The meeting was called to order by Marilyn Monastero, Secretary, at 6:35 in the Board Room of Central Montco Technical High School. The Pledge of Allegiance was recited.

PRESENT: Chris Epstein
Eunice Franklin-Becker
Susan Moore
Tiffani Hendley
Dr. Monica D'Antonio
Louis Mason
Alice Budno Hope
Maggie Philips, Esq., Treasurer

ABSENT: Eric Elvanian

ALSO PRESENT: Seth Schram, Director
Dr. Angela King, Assistant Director
Charles J. Braun, Supervisor of Business Operations
Chris Dormer, Superintendent of Record
Marilyn Monastero, J.O.C. Secretary
Mark Davis, Esq., Solicitor

GUEST: Michael Melnyk

An Executive Session was held from 6:40 to 6:47 to discuss personnel issues.

ACTION: Maggie Philips nominated Eunice Franklin-Becker as Chairman for a one-year term effective December 2019. Nominations closed and all were in favor of appointing Eunice Franklin-Becker as Chairman for a one-year term effective December 2019.

ACTION: Susan Moore nominated Alice Budno Hope as Vice Chairman for a one-year term effective December 2019. Nominations closed and all were in favor of appointing Alice Budno Hope as Vice Chairman for a one-year term effective December 2019.

MOTION: 1. To approve the minutes of November 6, 2019.

Above motion #1 was moved by Mrs. Franklin-Becker and seconded by Mrs. Philips.
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

MOTION: 2. To approve the following items of the October 31, 2019 Treasurer's Report:
a. Pages 1 through 12 for file and audit.

To approve General Fund Disbursements for November 2019,
a. Check #8613 through #8701, ACH payments and electronic transfers
in the amount of \$661,731.39. (Pages 13 and 13a)

Above motion #2 was moved by Mrs. Philips and seconded by Mr. Mason.
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

MOTION: 3. To approve the following educational field trip:

(Att. #1) Program: Teacher Academy
Destination: Villanova University
Purpose: Educators of Color Conference
Date: Thursday, December 12, 2019
Time: 6:15 p.m. to 9:00 p.m.
No. of Students: 9
Chaperone: Dr. Debora Broderick
Transportation: School Vans

4. To approve the Occupational Advisory Committees for 2019-2020 school year. (Attachment #2)
5. To approve the Safety Inspector Certification Training Program Performance Agreement with the Pennsylvania Department of Transportation. (Attachment #3)

6. To approve the following student youth club activity:

(Att. #4) Program: SkillsUSA
Destination: North Montco Technical
Career Center
Lansdale, PA
Purpose: SkillsUSA District 2 competitions
Date: January 28 and 29, 2019 and
various dates for other competition
locations
Time: 7:30 a.m. to 3:00 p.m.
No. of Students: 50
Chaperones: Troy Madden, Alissa Messina, David
Ayres and Allison Latzo
Transportation/Cost: School Bus and school vans/\$590.00

7. To approve annual payment of \$1500 to Alissa Messina to coordinate the Adult Cosmetology program.
8. To accept the retirement of Kathy Glacken, Health Care Sciences instructor, effective August 15, 2020. (Attachment #5)
9. To accept the retirement of Connie Price, Allied Health Instructor, effective June 30, 2020. (Attachment #6)
10. To accept the retirement of Mary Russo, Bookkeeper, effective June 30, 2020. (Attachment #7)
11. To approve the following additional substitute:

Name:	Kevin Folk
Programs:	Video, Sound & Music and Visual Communication
Rate of Pay:	\$100/day
12. To approve change of employment for John Garnett to LTS Maintenance 2 position effective December 18, 2019 @ \$23/hour.
13. To authorize Seth Schram to admit a Springford School District student subject to finalizing the terms per solicitor review.

Above motions #3 through #13 were moved by Mrs. Philips and seconded by Mrs. Moore.

ADMINISTRATIVE REPORT

Dr. King reported the following:

- The website is updated daily.
- Career Experience Week is bringing 1600 4th to 9th graders here to tour. CMTHS Student Ambassadors are the tour guides. Lower Merion students will be visiting sometime in February.
- On track to complete the Perkins 5 grant.
- In the process of updating the Crisis Response Manual with the Safety Committee.
- Assistant Principals from the home high schools and middle schools will be meeting to work on building resources together.

SUPERINTENDENT'S REPORT

Mr. Dormer reported on the status of recent education legislation and stated that it was an honor to serve as Superintendent of Record.

COMMITTEE REPORTS

Mrs. Franklin-Becker will be in touch with the committee relative to ad-hoc committee assignments.

SOLICITOR'S REPORT

The support staff contract negotiations will start in January. Seth Schram will assist.

NEW BUSINESS

Mrs. Franklin-Becker thanked everyone for her appointment as J.O.C. chairperson.

Mr. Schram presented Mr. Chris Dormer and Mr. Louis Mason with certificates of appreciation for their work on the Joint Operating Committee as Superintendent of Record and Chairperson respectively.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Marilyn Monastero
Secretary



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 11/18/19 Date of Trip: 12/12/19 Instructor making request: Teacher Academy

Destination: Villanova University (K-12 Educators of Color December Meet and Mingle!)

Destination address: 800 E. Lancaster Avenue, Villanova, PA 19085

Destination Telephone # and Contact Person: Dr. Krista Mallot

Names of Chaperones: _____ Substitute Needed? _____ No. students participating:

Deb Broderick Yes No Session: A.M. P.M. Both

 Yes No

 Yes No

Leave 6:15 PM Return 9:50 PM

Transportation: School Van School Bus Chartered Bus Airline

Describe how students are selected for participation:

All TA students were invited by the Villanova Ed & Counseling Dept.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

Villanova faculty invited TA students to attend their Educators of Color event-- a networking event for Regional Educators of Color to discuss shared teaching experiences. TA students will be special guests, and will be the only high school students in attendance. This is a great opportunity for my students, who primarily are African American and Latinix to meet teachers of color in the area. There will also be an opportunity for white teachers to collaborate as allies at the event. This is a free event.

Source of Funding:

Budgeted General Funds \$

Youth Club Fund Raising \$

Grant \$

Individual Class Account \$

Delson Brewer
Instructor's Signature

[Signature]
Supervisor's Signature

Director's Signature

12-17-19
J.O.C. Approval Date

Permission Slips Given to Instructor: _____ Date: _____ Date Returned: _____

Bus: _____ Date Ordered: _____

Contact Person: _____ Cost: _____

OCCUPATIONAL ADVISORY COMMITTEES
2019-2020

Allied Health

Bontempo, Monika	Suburban Community Hospital
Brown, Kayla	Student
Buck, Karen	Suburban Community Hospital
DelVecchio, Brianna	Interim Healthcare
Gilbert, Lauren	Open MRI Bala Cynwyd
Gilkey, Jacqueline	Respiratory Therapist
Jaroma, Charlotte	ER Nurse/ Business Professional
Keyser, Karen	Suburban Community Hospital
Krick, Andree	Parents Of Past Student
Lorenz, Donna	Suburban Community Hospital
Marion, Bucci	MCCC Representative
Morello, Liz	Suburban Community Hospital
Pietrowski, Kate	Acupuncture for Health
Shultz, Tom	St. Mary's Center of Rehabilitation
Weaver, Diane	Instructor(retired)/Community Mem.

Auto Tech

Aiken, Thomas	Business Professional
Dietzel, Adam	Technician
Dooling, Adam	Corporate Service Manager
Fields, John	Business Professional
Grass, Christopher	Lead Technician/ Part owner
Hoult, Michael	Technician
James, Haney	Equipment Sales Representative
Kline, Justin	Business Professional
Le, Tin	Service Technician
Lee Kope	Admissions
Melnyk, Michael	Thunderbird Restorations
Melnyk, Michael	Service Technician
Morasco, Justin	Owner
Petason, Marc	PennDOT
Potoczny, Haley	Student
Ramos, Marvin	CCB Garage
Raul, Hernandez	Mechanic
Sayre, Jim	Business Professional
Seymore, Chris	Business Professional
Shannon, Chris	Technician
Skala, Greg	Hunter Engineering

Spilone, David	Service Technician
Stabb, David	Business Professional
Stalker, Thomas	Technician
Stutzman, Ian	Evis Towing
Wade, James	Technician
Weidman, Phil	UTI
Zygmunt, Joe	Business Professional

Baking & Pastry Arts

Copestick, Christina	Training Program
DiCicco, Katherine	Baker
DiStefano, Enrico	Professional
Farmer, Sarah	Owner
Foraker, George	General Manager
Giannone, Rinaldo	Franzone's Pizzeria & Sports Bar
Kriebel, Colleen	Kriebel's Custom Bakery
Professori, Nicholas	Student
Santi, Anthony	Training Program
Schweidel, Nicole	Baker
Vozzo, Benjamin	Professor

Collision Repair

Arthur Jr., Frederick	Roxy Auto Body
Calcagni, Jim	Auto Damage Appraisal
Del Grosso, Vincent	Century Auto Body
Dewald, Gary	Trainor
Dietch, Chuck	Center Square Motors
DiMino, Dotti	Owner
DiMino, John	Black Horse Auto Body Shop INC.
Doherty, Kevin	M&D Auto Solutions
Dukes, Bill	Owner
Ferguson, Lisa	Corporate Operations
Paone, George	Sherwin-Williams Automotive Finishes
Hondros, Robert	Appraiser
Hernandez, Pat	Sales Representative
Ritson, Rob	Farmer's Insurance
Schwartz, Daniel	Auto Appraiser
White, DJ	Sherwin-Williams
Stewart, John	Stewart Auto Body
Serratore, Christopher	Estimator/ Training Manager

Viggiano, Kate	CMTHS Representative
Phillips, Harry	General Manager
Vonbergen, Sharon	Sales Manager
Niestroy, David	Owner
Rigler, Jake	N/A
Neal, John	Service Manager
Mayer, Ed	Collision Select Marketing Manager
Reyes, Gustavo	Laliber Collision
Monteleone, Jack	Parts Service Director

Cosmetology

Fatnassi, Rosemary	Business/Professional
Calianno, Julie	Business/Professional
Campbell, Victoria	N/A
Cusamono, Ron	Business/Professional
Davis, Leah	Business/Professional
DePaul, Renee	Business/Professional
Folkman, Mark	Business/Professional
Mackenzie Farrell	Business/Professional
Forte, Christina	Business/Professional
Garibay, Rosa	Business/Professional
Givnish, Melanie	Business/Professional
Grippio, Hannah	Business/Professional
Hatfield, Beth	Business/Professional
Hojnacki, Melissa	Business/Professional
Jaroma, Brenda	N/A
Keller, Oskar	Owner/Manager
Long, Natalie	Business/Professional
Rae, Meghan	Business/Professional
Ridley, Lee	Business/Professional
Saponaro, Matthew	Business/Professional
Sorensen, Max	Manager
Stimmler, Christy	Business/Professional
Vuotto, Victoria	Business/Professional
Williams, Latifah	N/A
Wood, Alyssa	Business/Professional

Culinary Arts

DeVito, Katie	Cook
Dietrich, Daniel	Teacher

DiStefano, Enrico	Chef
Doorley, Erika	Culinary Sales
Garbacz, William	Manager
Guarini, Matt	F & B Manager
Harris, Sammara	Cook
Hill, Pharez	DMS/SYSCO
Horvath, Tony	Teacher
Jones, Demetric	Cook
Kuklinski, Vanessa	Culinary Retail Manager
Leon Anton	FOH Server
Mabry, Dashawn	Cook
Marin, Andy	Teacher
McHenry, Michael	Cook
Meacham, AJ	Chef
Murray, Shawn	Cook
Riccioli, Cheryl	Cook
Santana, Neftaly	Owner
Santi, Anthony	Cook
Slaughter, Sierrah	Cook
Stice, Nicole	Cook
Vozzo, Benjamin	Professor
Building Trades	
Barajas, Marie	Project Manager
Caccavo, Dave	Electrician Owner
Caponi, Christopher	Florkowski Builders INC.
Console, Vince	ABC
Costello, Salvatore	GRW
Costello, Sal	Business Professional
Dussor, Matthew	Cabinet Maker
Genkin, Michael	Operations Manager
Housel, Thomas	N/A
Howard, Quillen	Quillen Contracting INC.
Kelly, Michael	Maintenance
Krout, Vince	W.W Grainger INC.
Mackereth, Dustin	RJ's Electric
Magazzeni, Arnie	N/A
Nerkwinski, Dave	Electrician
Orner, Tim	Maintenance

Patterson, Matthew	Crystal Metal Works
Pizza, Raymond	Cabinet Maker
Schildt, Andrew	N/A
Schildt, Justin	Pnuement Maintenance
Seidler, Dan	N/A
Siciliano, Nick	Metal Fabrication/Welding
Watts, Dave	GRW Plumbing & Heating
Wilson, Kyle	GR Flooring

Early Childhood Education

Acosta, Dr. Holly	Director of the Office of Early Childhood Services
Allen, Karen	Retired/ Central Behavioral Health
Brown, Lawrence	Jeffersonville County Day School
Coles, Dana	N/A
DeLellis, Judith	Retired/ Owner/ Teacher at Willow Brook Pre School
DeSantis, Rebecca	Program Administrator, P-K Counts
Dunning, Christie	School Age Childcare Director
Houston, Laura	Director of Education at Elmwood Park Zoo
Jenkinson, Monica	Children's Program Manager
Klemp, Patricia	Director
Kratzer, Sandra	Retired/ 8 years Elementary Public School
Lynes, Lydia	Community Education Coordinator
Matusheski, Jenna	Preschool Teacher
Morales, Maureen	Cadence Academy Preschool
Moyer, Lorinda	Assistant Director of the Office of Early Childhood Services
Rice, Paula	Program Administrator, Head Start
Sacharczyk, Shawna	Talent Acquisition Advisor
Sultanik, Meryl	Teacher, Administrator, Educations Programs
Wadhwa, Divij	Preschool Teacher
Weiser, Emily	School Age Childcare Director

Networking

Burnham, Taylor	Clinical Application Admin
Dicenzo, Janet	Training Assessment
Dillman, Justin	N/A
Dillman, Lynne	Lead Engineering Tech
Ehasz, Mark	Software QA Engineer
Griffith, Tom	Owner
Hipkins, Lewis	Technician
Jegede, Joseph	Student

Ji, Jeff	Technician
Kelly, Justin	Technician
Kennerly, Andrew	Network Management
Koye, Jack	Technician
McCarthy, Brian	Open Tien Systems
O'Niell, Phillips	Owner/Partner
Parella, Michael	Technician
Pearce, Edith	The Pearce Law Firm
Plessor, Randy	Computer Contractor
Rooney, Tim	Work with Network
Schaefer, Andrew	Traffic Cost Intel
Semon, Nicholas	Student
Simpson, Jon	Owner/Partner
Simpson, Jonathan	Core Dial LLC
Trelli, Joe	Community Member

Health Care Sciences

Allen, Kimberly	Delaware Valley Community Health
Bello, Kathleen	Retired from CMTHS_ RN/ BS
Billetta, Bernadette	Sisters Three Consulting
Bucci, Marion	Montgomery County Community College
Colon, Ivelisse	N/A
DeLuca, Maggie	N/A
DiRado, Maryann	N/A
Hamilton, Julia	N/A
Konrad, Kelsey	RN
McCarthy, Jennifer	MD
Mikalonis, Lori	EMCM
Ortlieb, Margie	RN
Quattlebaum, Shantae	MA
Teklegiorgis, Efrem	Parent
Teklegiorgis, Luwam	Student
Williams, Kelly	Chestnut Hill Hospital

Visual Communications

Balestra, Marisa	American Tile & Marble
Dalasio, Jennifer	Freelance Artist
Featherman, Scott	Photographer
Freese, Amber	N/A
Garonski, Jacqueline	Managing Graphic Designer, CD

Hays, Lori	Marketing Manager
Homer, Guy	Printing & Industry
Homer, Mandy	Design
Kamieniecki, Natalie	Student
Kamieniecki, Rachel	Parent
Lowery, Elisha	CMTHS Counsel Secretary
Norman, Richard	Mechanical Packaging Design
Ragusa, Andrew	N/A
Schneider, Gene	Owner
Schroyer, Frank	Retired CMTHS Teacher
Sharadin, Dan	Video & Photography
Sharadin, Scott	Design/ Video Director
Siegl, Victoria	URBN/Anthropologie
Small, Lawrence	Sports
Spross, Theresa	N/A
Yeager, Joseph	Safety Net of PA, LLC.

Landscape Design

Barberra, Fred	Sales
Candelore, Joe	Superintendent
Flanders, Kim	McCloskey & Faber, PC
Frederick, Ronald	Penn State/ PA FFA
Hoult, James	JKM Lawncare LLC
Hoult, Karl	JkM Lawncare LLC
Hoult, Michael	JKM Lawncare LLC
Hundley, Sanford	Admin & Woek Operations
Huot, David	Brightview
Kenny, Alexander	Self Employed
McKee, Jim	Owner
McMillen, Gene	N/A
Moore, Nicholas	Grounds Crew
Pulcini, Mark	Manager
Rall, Eugene	E.G Rall Jr. Landscape Design
Salisbury, Kathleen	Director
Troutman, Nicholas	Sales & Service
Winter, Brenda	Parent
Winter, Eric	Student

Video, Sound & Music

Brown, Andrew	Video & Audio Technician
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Console, Vince	ABC
Coxe, Michael	AVT Technology- Sales & Installation
Dan, Lee	NBC 10
Davey, Jim	Instructor- Multimedia Technology
Dolan, Patrick	PW Media- Video Production Company
Geigert, William	Gockon Litigation Services
Hicks, Sean	Multimedia Teacher- TCHS Pickering Campus
Iannucci, John	N/A
Johnson, Thomas	Music Producer
Kaufman, Scott	Cara HS
O'Donnell, Jim	NBC 10
Pfister, Pete	QVC Studios- Video Producer
Roland Harcourt, Sam	Student
Roland, Abba	Circle Park Square
Sharadin, Scott	Video Editor
Straub, Nathan	Videographer & Editor
Public Safety	
Allen, Donnell	Military
Camarda, David	Coordinator/EMS
Gallagher, Charles	Firefighter
Hougnon, Michael	Police Officer
Kijak, Mitch	Firefighter/ Fire Tech
Lepore, Frank	Retired
Morris, Stephen	Police Officer
Nolan, Tom	Public Safety Director
O'Donnell, Thomas	Coordinator/EMS
O'Hanlon, Ed	Coordinator
Pokorny, Matthew	Sheriff
Pokorny, Matthew Jr.	Student
Scott, Gregory	Judge
Slattery, Michael	Police Officer
Wagner, Brian	Police Officer

Effective Date: _____
 (PennDOT will insert)

Agreement No. _____
 Federal ID No. _____

EMISSIONS INSPECTOR CERTIFICATION PROGRAM PERFORMANCE AGREEMENT

This Emissions Inspector Certification Program Performance Agreement ("Agreement") is made by and between the Commonwealth of Pennsylvania ("Commonwealth"), acting through the Department of Transportation ("PennDOT") and *ACENTRAL MONTRO TECHNICAC H.S.* ("Educational Provider").

BACKGROUND

PennDOT is responsible for the development, implementation and operation of the Emissions Inspector Certification ("EIC") Training Program as set forth in 67 Pa. Code Chapter 177 ("Emissions Inspection Program"); 75 Pa. C.S. §§ 101 et seq. To fulfill this responsibility, PennDOT is utilizing public and private educational providers and other entities as appropriate, which meet PennDOT's standards to provide a formal presentation of this instruction and possible certification testing. PennDOT may solicit assistance from the Bureau of Vocational Education, located within the Pennsylvania Department of Education, in reviewing the selection of public vocational and post-secondary institutions to carry out this program. To provide for a standardized EIC Training Program, PennDOT is requiring specific services, standards, and overall instruction performance requirements. PennDOT has determined that the Educational Provider is qualified to provide the necessary instruction and, if applicable, testing services.

The parties, intending to be legally bound, agree as follows:

1. **Program Content and Certification.** PennDOT shall provide the Educational Provider with the Training Program content. PennDOT shall be the sole authority able to certify Emissions Inspection Instructors and Emissions Inspectors.
2. **Class Administration.** All classes or testing, where applicable, shall be administered by a certified emissions inspection instructor who has attended and passed all requirements of the Emission Inspection Instructor Training Program prescribed by PennDOT.
3. **Instructor Requirements.** The Educational Provider shall provide PennDOT with instructor transcripts and resumes containing automotive and teaching credentials and work experience for each certified instructor who wishes to participate in this program.
4. **Technical Assistance.** Technical assistance shall be available to the Educational Provider through PennDOT's Bureau of Motor Vehicles.
5. **Technical Assistance (Pennsylvania Department of Education).** PennDOT may be

assisted by the Department of Education in providing technical assistance to the Educational Provider.

6. **Program Instruction.** The Educational Provider shall present the EIC Training Program by the method as indicated in the official instruction outline. Changes in presentation shall be approved by PennDOT before they can be implemented. Materials may be web-based and accessible through <https://www.patrainportal.com/> or provided in hard-copy form by PennDOT.

FACILITIES

7. **Facility Maintenance.** The Educational Provider shall always maintain a facility which is acceptable in appearance to PennDOT and is in compliance with all applicable federal, state, and local laws, some of which shall include, local zoning ordinances and building codes, and is fully accessible to persons with disabilities in accordance with the provisions of Title II of the Americans with Disabilities Act.
8. **Facility Security.** The Educational Provider's facility shall include secure storage for instructional supplies, testing materials, and student records subject to approval by PennDOT. PennDOT expressly reserves the right to amend this Agreement to provide for the implementation of additional security measures as shall be determined to be required by PennDOT at its discretion.
9. **Adequate Classroom Facilities.** The Educational Provider shall provide adequate classroom facilities, which shall comply with all applicable state and federal laws and regulations to accommodate the group size of participating students.
10. **Required Teaching Supplies.** The Educational Provider shall provide necessary teaching supplies for training purposes including computer access with internet connectivity, seating, white boards, audio aids and visual aids.
11. **Satellite Locations.** The Educational Provider may hold training at satellite locations only if the facilities are conveniently located for accessibility for students. The Educational Provider shall request a site visit by a PennDOT representative or submit a formal request on letterhead for a change in the approved-facility to be approved by PennDOT. Approval must be sought thirty (30) days prior to planned use. Once approved, the Educational Provider shall notify PennDOT within twenty four (24) to forty eight (48) hours prior to conducting a class or testing at the approved, off-campus site.

PERSONNEL

12. **Personnel Criminal Record Check Requirements.** Prior to execution of this Agreement, and annually thereafter, the Educational Provider shall provide to PennDOT a list of all personnel to be engaged in executing or administering the terms of this Agreement and in providing training under it. The Educational Provider shall, prior to execution of this