

Book	Policy Manual
Section	100 Programs
Title	Curriculum
Code	105
Status	Active
Adopted	September 1, 2021

Purpose

The Joint Operating Committee recognizes its responsibility for the development, assessment and improvement of the educational program of the school. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[\[1\]](#)[\[2\]](#)

Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic and vocational standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic and vocational standards at the proficient level by all students.[\[3\]](#)[\[4\]](#)[\[5\]](#)

Authority

The Joint Operating Committee shall be responsible for the curriculum of the vocational technical school. The curriculum shall be designed to provide students the opportunity to achieve the academic and vocational standards and competencies established by the Joint Operating Committee. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[\[2\]](#)[\[4\]](#)[\[6\]](#)[\[5\]](#)

In order to provide a quality educational program for vocational technical students, the Joint Operating Committee shall adopt a curriculum plan that includes the requirements for programs to be taught; subjects/tasks to be taught in the English language; programs adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic and vocational standards.[\[7\]](#)[\[2\]](#)[\[4\]](#)[\[8\]](#)[\[9\]](#)

Guidelines

Vocational technical education programs shall consist of a series of planned academic and vocational technical education programs that are articulated with one another so that knowledge and skills are taught in a systematic manner. Programs shall be standard-based; prepare students for obtainment of licensure or industry skills certification or Pennsylvania Skills Certificate, as required; provide extended classroom experience; and meet minimum time requirements. Programs may include cooperative education and participation in vocational student organizations in order to develop students' leadership skills.[\[10\]](#)[\[11\]](#)[\[6\]](#)[\[12\]](#)[\[13\]](#)

Vocational technical education courses shall include content based upon occupational analysis, performance objectives deemed critical to successful employment, and assessment of student competencies based upon performance standards.[\[10\]](#)[\[6\]](#)

Safety education, consisting of safety practices, accident prevention, occupational health habits and environmental concerns, shall be integrated into the curriculum of the programs.[\[10\]](#)

Delegation of Responsibility

As the educational leader of the school, the Administrative Director shall be responsible to the Joint Operating Committee for the school's curriculum. The Administrative Director shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources and effective participation of administrators and teaching staff members.[\[2\]](#)[\[10\]](#).

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Joint Operating Committee members.[\[2\]](#)[\[14\]](#)

With prior approval by the Joint Operating Committee, the Administrative Director may conduct pilot programs deemed necessary to the continuing improvement of the instructional program.

The Joint Operating Committee directs the Administrative Director to pursue actively state and federal aid in support of research activities.

Legal

1. 24 P.S. 1805
2. 22 PA Code 4.4
3. 22 PA Code 4.3
4. 22 PA Code 4.12
5. Pol. 102
6. 22 PA Code 339.22
7. 24 P.S. 1841
8. Pol. 107
9. Pol. 127
10. 22 PA Code 4.31
11. 22 PA Code 11.28
12. Pol. 115
13. Pol. 122
14. Pol. 105.1
- 22 PA Code 4.23
- 22 PA Code 4.28