

# JOINT OPERATING COMMITTEE

## MINUTES

MARCH 4, 2020

The meeting was called to order by Eunice Franklin-Becker, Chairperson, at 6:30 in the Board Room of Central Montco Technical High School. The Pledge of Allegiance was recited.

Dr. Paulette Jones and Mr. William Winchester from Brave Little Hearts presented Seth Schram with a Certificate of Appreciation along with a donation expressing their gratitude for their partnership with CMTHS.

PRESENT: Chris Epstein  
Eunice Franklin-Becker, Chairperson  
Susan Moore  
Dr. Monica D'Antonio  
Louis Mason  
Eric Elvanian  
Maggie Philips, Esq., Treasurer

ABSENT: Tiffani Hendley  
Alice Budno Hope, Vice Chairperson

ALSO PRESENT: Seth Schram, Director  
Dr. Angela King, Assistant Director  
Charles J. Braun, Supervisor of Business Operations  
Larry Byron, Special Projects, Technology and Operations Supervisor  
Dr. Michael Christian, Superintendent of Record  
Marilyn Monastero, J.O.C. Secretary  
Mark Fitzgerald, Esq., Solicitor

GUESTS: Michael Melnyk  
Dr. Paulette Jones, Executive Director Brave Little Hearts  
William Winchester, Vice Chairman Brave Little Hearts

## MINUTES

MOTION: 1. To approve the minutes of February 5, 2020.

Above motion #1 was moved by Mr. Elvanian and seconded by Mr. Mason.  
Membership Polled. All in Favor. Motion Carried.

## TREASURER'S REPORT

MOTION: 2. To approve the following items of the January 31, 2020 Treasurer's Report:  
a. Pages 1 through 11 for file and audit.  
To approve General Fund Disbursements for February 29, 2020:  
a. Check #8904 through #8997, including voided checks, ACH payments and electronic transfers in the amount of \$531,435.19. (Pages 12 and 12a)

Above motion #2 was moved by Mrs. Philips and seconded by Mrs. Moore.  
Membership Polled. All in Favor. Motion Carried.

MOTION: 3. To approve the following student activity: (Attachment #1)

Program: SkillsUSA  
Event: Pennsylvania State Conference and Skills Olympics  
Location: Hershey Lodge - Hershey, PA  
Dates: April 15 - 17, 2020  
No. of Students: 21  
Transportation/Cost: School Bus/\$540.00  
Estimated Cost: \$8,554.00 (registration, lodging and meals)  
Chaperones: Amy DeLellis, Alissa Messina, Joe Renzi

4. To approve attendance of Amy DeLellis and student officer, Evelyn Romero, at the SkillsUSA Pre-conference State Officer Training on March 8 to 10, 2020 at a cost not to exceed \$633.40. (Attachment #2)

5. To adopt Policy #008 – Organization Chart. (Attachment #3)

6. To approve additional out-of-district students:

<u>Name</u>	<u>District/School</u>	<u>Program</u>	<u>Grade</u>
Khashayar Shojaian	LM/Harriton	Culinary Arts	11
Dashawna Smith	LM/LM	Cosmetology	11

7. To employ the following individual:

Name: Kevin Folk  
Position: Instructional Assistant  
Effective Date: March 9, 2020  
Employment Status: Full-time/teacher calendar/190 days – 7.5 hrs/day  
Salary/Hourly Rate: \$36,625.00 - pro-rated/\$25. 70/hour  
Benefits: As stated in the current ESPA Support Staff Contract

8. To approve the following educational field trips:

(Att. #4) Program: Collision Repair  
Destination: Kalahari Resort, Pocono Manor, PA  
Purpose: Trade Show for PPG enviro-based paint  
Date: Monday, March 23, 2020  
No. of Students: 9  
Chaperone: Fred Arthur, Instructor  
Transportation: School Van

(Att. #5)	Program:	Health Care Sciences
	Destination:	Mutter Museum, Phila., PA
	Purpose:	Medical History Museum Tour
	Date:	Tuesday, April 17, 2020
	No. of Students:	70
	Chaperones:	Kathy Glacken, Allison Latzo and others
	Transportation/Cost:	School Buses/\$550.00
(Att. #6)	Program:	Building Trades
	Destination:	Greater Philadelphia Expo Center, Oaks, PA
	Purpose:	Manifest
	Date:	Tuesday, March 10, 2020
	No. of Students:	90
	Chaperones:	David Ayres, Jerrold Mackereth, Kendall Wilson
	Transportation:	School Buses paid for by MontcoWorks
(Att. #7)	Program:	Health Care Sciences
	Destination:	TBD
	Purpose:	Red Cross Teen Trauma Training
	Date(s):	Monday, March 30 <sup>th</sup> & Tuesday, March 31 <sup>st</sup>
	No. of Students:	12 total – 6 each day
	Chaperone:	Allison Latzo
	Transportation:	School Van

Above motions #3 through #8 were moved by Mrs. Moore and seconded by Mrs. Philips.  
Membership Polled. All in Favor. Motion Carried.

#### ADMINISTRATIVE REPORT

Dr. King reported the following:

- OAC meetings are March 12<sup>th</sup>; Culinary and Cosmetology on March 9<sup>th</sup>
- Open House is March 24<sup>th</sup>
- Community Day is April 25<sup>th</sup>
- Graduation will be held at PWHS on June 4<sup>th</sup>
- Grab-a-Day camps are being scheduled for the month of July. The Gearup grant will again be available to assist NASD students.
- Student Spotlight will be scheduled for one day in May – a.m. and p.m. session

#### SUPERINTENDENT'S REPORT

Dr. Christian stated his happiness over the overall success the school is experiencing with increased enrollment and welcomes his tenure as Superintendent of Record.

#### SOLICITOR'S REPORT

Mr. Fitzgerald stated that he is working with Seth on language for the ESPA Support Staff contract.

#### COMMITTEE REPORTS

##### Personnel

Eric Elvanian reported that the ESPA Support Staff contract will be brought to the J.O.C. next month for approval.

Finance

Maggie Philips highlighted items on the 2020-2021 CMTHS Operating Budget.

MOTION: 9. To approve the Central Montco Technical High School 2020-2021 Operating Budget for consideration and adoption by the home school boards.

Above motion #9 was moved by Mrs. Philips and seconded by Mrs. Epstein.  
Membership Polled. All in Favor. Motion Carried.

Curriculum

Monica D'Antonio stated that a committee meeting date is being scheduled.

Facility Review

Seth Schram reported that a building tour will be scheduled to inspect for needed capital projects which will include technology/surveillance/security, cellular service and roof and parking lot repairs.

NEW BUSINESS

Eunice Franklin-Becker commented that a Policy Committee needs to be formed.

MOTION: 10. To authorize administration to enter into a contract with PSBA Policy Network consistent with the committee's discussion and subject to solicitor review.

Above motion #10 was moved by Mrs. Moore and seconded by Mrs. Philips.  
Membership Polled. All in Favor. Motion Carried.

MISCELLANEOUS

Seth informed the committee that he will be in New Orleans on March 17<sup>th</sup> for a fundraiser for the Shaya Barnett Foundation which will also be beneficial to both CMTHS and the home schools.

Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Marilyn Monastero  
Secretary