



JOINT OPERATING COMMITTEE MEETING

DECEMBER 14, 2022

6:30 P.M.

MINUTES

The meeting was called to order by Jessica Titus, JOC Secretary, at 6:30 p.m. The Pledge of Allegiance was recited.

PRESENT: Troy Chiddick
Philip Daniels
Chris Epstein
Alice Hope
Christopher Jaramillo
Susan Moore
Louis Mason, Vice Chairperson
Maggie Philips, Esq., Chairperson
William Winchester

ALSO PRESENT: Mark Fitzgerald, Esq.
Dr. John Toleno, Superintendent of Record
Dr. Angela King, Executive Director
James Brunken, Assistant Director
Dana Johnson, Supervisor of Facilities
Tamara Darden, Supervisor of Business Operations
Thomas Thompson, Supervisor of Technology
Jessica Titus, J.O.C Secretary

GUESTS: Gigi Cardeiro, Health Care, 11th grade, Upper Merion High School

PRESENTATIONS: Jessica Titus presented on LINK and the positive benefits of students that attend and return to CMTHS as allies and confident leaders. Gigi and Kelly Williams, Health Care Instructor, provided testimonials of their LINK experience.

In addition, Jessica provided an overview of the ACE (Auto Collision Experience) event scheduled for May 4, 2023,

Molly Houseal, student representative, provided a video of student highlights.

PUBLIC COMMENT: Dr. Paulette Jones, Brave Little Hearts, presented a \$500 check to Dr. King.

ELECTION

MOTION: 1. To approve the election of Maggie Philips as Chairperson.

Above motion #1 was moved by Mr. Jaramillo and seconded by Mrs. Moore.
Membership Polled. All in Favor. Motion Carried.

2. To approve the election of Christopher Jaramillo as Vice Chairperson.

Above motion #1 was moved by Mr. Mason and seconded by Mrs. Hope.
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

MOTION: 3. To approve the following items of the October 31, 2022, Treasurer's Report:
a. Pages 1 through 11 for file and audit.

To approve General Fund Dispersants for November 30, 2022.

a. Check #11664 through # 11757, ACH payments and electronic transfers in the amount of \$753,209.81. (Page 13)

Above motion #3 was moved by Mr. Jaramillo and seconded by Mrs. Hope.
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

4. Approve the adoption of the policies #800 to #827 (Attachment #1)

Policy #811 Bonding
Policy #812 Policy Manual
Policy #813 Other Insurance
Policy #814 NEW - Copyright Material
Policy #815 Acceptable Use of Internet, Computers and Network Resources
Policy #816 NEW - School social media
Policy #818 Contracted Services Personnel
Policy #819 Suicide Awareness, Prevention and Response
Policy #822 NEW - Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
Policy #823 NEW - Naloxone
Policy #824 NEW - Maintaining Professional Adult/Student Boundaries
Policy #827 NEW - Conflict of Interest

5. Recommend approval of Alissa Messina to attend an Ethnic Styling Class on November 14, at Platinum Hair Salon, at no cost. (Attachment#2)
6. Recommend approval of Enrico Mazza to attend the Aruba Atmosphere Training on managing networks on November 17, at Citizens Bank Park, at no cost. (Attachment #3)
7. Recommend approval of Dr. King to attend PACTA (Pennsylvania Association of Career and Technical Administrators) conference Hershey Conference Center and Hotel on February 9 to February 10, at a cost not to exceed \$610.00. (Attachment #4)
8. Recommend approval of adding Vanguard as a TSA provider. (Attachment #5)
9. Recommend approval of contract with Frontline Technologies to support absence management, trainings, and certifications with an annual fee of \$9,644.42. (Attachment #6)
10. Recommend approval of contract with DBS Building Solutions to provide additional custodial service, not to exceed \$3,185.00 per month. (Attachment #7)
11. Recommend approval of contract with the MCIU for network and systems service, for \$1,900.00. (Attachment #8)
12. Recommend approval of field trip for cosmetology students to Jolie Salon and Spa, on December 8, for training and interview, at no cost. (Attachment #9)
13. Recommend approval of students competing at SkillsUSA District 2, at Walnut Hill College, on January 11, at no cost. (Attachment #10)
14. Recommend approval of students competing at SkillsUSA District 2, at Bucks County Career and Technical School, on January 19, at no cost. (Attachment #11)
15. Recommend approval of students competing at SkillsUSA District 2, at Delaware Career and Technical School-Aston Campus, on January 31, cost not to exceed \$1,200.00. (Attachment #12)
16. Recommend approval of students competing at SkillsUSA District 2, at Delaware Career and Technical School-Folcroft Campus on February 1, cost not to exceed \$1,200.00. (Attachment #13)

Above motions #4 through #16 were moved by Mr. Winchester and seconded by Mr. Jaramillo.

Membership Polled. All in Favor. Motion Carried.

ADMINISTRATIVE REPORTS

Jim Brunken, Assistant Director

Open House on December 8, 2022, was a huge success and our culinary program hosted a breakfast and lunch for our Students of the Quarter for MP1.

Dana Johnson, Supervisor of Daily Operations

We are waiting on a second set of bids for the roofing project. We do not foresee any supply chains issues in the near future. Currently our alarm system is at the end of its life due to old and outdated technology.

SOLICITOR'S REPORT – Nothing at this time

SUPERINTENDENT OF RECORD – Nothing at this time

COMMITTEE REPORTS

Facilities

MOTION: 17. Approval to move forward with the roof and security system contracts. Pending approval of solicitor.

Above motion #17 were moved by Mr. Daniels and seconded by Mrs. Hope.

Membership Polled. All in Favor. Motion Carried.

1. Old Business – Nothing at this time

2. New Business – Nothing at this time

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Jessica Titus
Secretary