

<p>3. Guidelines</p> <p><i>Hazelwood School School et al. v. Kuhlmeier et al., 484 U.S. 260 (1988)</i></p>	<p><u>Filter</u></p> <p>The School will employ the use of an Internet filter (the “Filter”) as a technology protection measure pursuant to the Children’s Internet Protection Act (CIPA). Blocking shall be applied to visual depictions of materials deemed obscene or child pornography, or to any material deemed harmful to minors. The Filter may not be disabled for use by other minors for any reason.</p> <p><u>Access Agreement</u></p> <p>All students who use the School’s connection to the Internet and other School network facilities must agree to and abide by all conditions of this policy. The student’s parent(s)/guardian(s) must sign the <i>Agreement and Notice of Parents/Guardians</i>. Students may not use the School’s computers for access to the Internet without the approval or supervision of a teacher or School staff member. In the event a parent fails to sign and return the Access Agreement on behalf of the Student, a second Access Agreement will be issued. Failure to return the second Access Agreement will be viewed by the School as an affirmative acceptance of the terms and conditions within the Access Agreement.</p> <p><u>Prohibitions</u></p> <p>All technology acquired, maintained or contemplated under this policy, shall be used only for curricular purposes and in furtherance of the School’s legitimate pedagogical goals. No part of these technologies, unless specifically designated, is maintained for purpose of furthering or permitting the creation of any public forum.</p> <p>Appropriate use of the School’s access to the Internet and network technologies shall be in support of the educational mission and instructional program of the School and in accordance with this policy and the Children’s Internet Protection Act (CIPA) (114 Stat. 2763A-335). With respect to all users, all uses of the above technologies which are not for curricular purposes or in furtherance of the School’s legitimate pedagogical goals or which would tend to create any type of public forum using those technologies are expressly prohibited. Without in any way limiting the foregoing, the following are expressly prohibited uses of the above Internet access and network technology:</p> <p><u>Illegal Use / Harmful To Others</u></p> <ol style="list-style-type: none"> 1. Use for inappropriate or illegal purposes. 2. Use in an illegal manner or to facilitate illegal activity. 3. The illegal installation, distribution, reproduction or use of copyrighted software.
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4. Use to access, view or obtain pornography.
5. Use to transmit material reasonably understood as likely to be offensive or objectionable to recipients.
6. Use to obtain, copy or modify files, passwords, data or information belonging to other users without express permission of the owner to do so.
7. Use to intentionally misrepresent other users on the network.
8. The unauthorized disclosure, use or dissemination of personal information.
9. Use for purposes of accessing, sending, creating or posting, materials or communications that are:
 - a. Damaging to another’s reputation.
 - b. Abusive.
 - c. Obscene.
 - d. Sexually oriented.
 - e. Threatening.
 - f. Contrary to the School policy on harassment.
 - g. Contrary to the School policy on bullying.
 - h. Harassing or illegal.
10. Use while access privileges are suspended or revoked.
11. Use inconsistent with network etiquette and other generally accepted etiquette, including, but not limited to use of inappropriate language and profanity on the network.
12. Use to invade the privacy of other persons.
13. Posting anonymous messages.

System Security

1. Use to infiltrate or interfere with a computer system and/or damage the data, files, operations, software or hardware components of a computer or system.

2. Loading or use of unauthorized games, programs, files, music or other electronic media.
3. Use to disrupt the work of other persons (the hardware or software of other persons shall not be destroyed, modified or abused in any way).
4. Use to upload, create, or attempt to create a computer virus.
5. Any attempt to circumvent or disable the Filter or any security measure.
6. Removal of technology hardware (including desktops, laptops, printers, etc.) from School premises.
7. Disclosure or dissemination of any personal identification information of themselves.

Copyright

1. Use which involves any copyright violation or for the copying, downloading or distributing of copyrighted material without the owner's permission, unless permitted in accordance with the *Fair Use Guidelines*. (Copies of the *Fair Use Guidelines* are available in the School main Administrative Offices.)
2. Copyright laws will govern the use of material accessed through the School system. Users that violate copyright laws will be solely liable for such violations.
3. Users may not use or install unlicensed software on School computers.
4. Users may not violate the law by illegally duplicating software.
5. Users may not plagiarize. Teachers will instruct students in appropriate research and citation practices.
6. When using material (text, graphics, sound, movies, etc.) from the Internet which could not be considered fair use for educational purposes, the user must request permission from the creator of the material before duplicating said material in any way. All materials on the Internet are considered copyrighted, whether so stated or not.
7. Users may not download materials in any format that is copyrighted without permission from the copyright holder, unless permission is expressly given to download and use that material.

Establishment of Websites and Reproduction of School Based Activities on Other Websites

1. The School and classes may establish web pages that present information about the school or class activities or for educational purposes. Teachers are responsible for the content created by their students. Any material prepared by the students must be approved by the sponsoring teacher.
2. Any links occurring on School web pages must accord with the law and must only link to sites that have an educational purpose. Links may not be identified with defamatory, slanderous, libelous or inappropriate language. No attempt should be made to misrepresent the location of a link.
3. Users may not post information on the authorized School websites without explicit authorization granted by the Technology Director. All websites operated under authority of this policy, and the content therein, are subject to prior approval of and periodic review by the Technology Director.
4. The Technology Director reserves the right to edit or remove any material posted to any of the websites authorized pursuant to this policy.
5. Advertising for commercial, political or religious purposes or organizations is prohibited on web pages authorized pursuant to this policy.
6. Reproduction of school related activities on such sites as Facebook and Youtube and any other social media sites may occur only after written approval by the Administration and any other individual included in the reproduced videos/materials.

Security

Security on any computer system is a high priority, especially when the system involves many users. Upon discovery of any security issue or concern, especially including any suspected breach, each user with knowledge of the issue or concern is independently required to report it to the Technology Helpdesk. The means of duplicating the target problem is not to be demonstrated, described or otherwise disseminated to other users.

Consequences Of Inappropriate Use

The user shall be subject to appropriate discipline, including permanent expulsion, in the event that any one or more provisions of this policy is violated.

In addition to disciplinary procedures, the user shall be responsible for damages to equipment, systems or software resulting from deliberate or willful acts. School Administration may report illegal activities or use (for example, intentional deletion

<p>P.L. 94-553 Sec. 107 P.L. 106-554 Sec. 1711, 1721, 1732</p> <p>20 U.S.C. Sec. 6777</p> <p>PA Code Title 22 Sec. 403.1</p> <p>School Code 24 P.S. Sec. 4601 et seq</p>	<p>or damage to files or data belonging to others; copyright violations; etc.) to the appropriate legal authorities for possible prosecution. The School reserves the right to remove any user account from the network to prevent unauthorized or illegal activity.</p> <p>The use of the School’s access to the Internet is a privilege, not a right. School administrative staff, along with the system administrator, will deem what is appropriate and inappropriate use based upon the above guidelines, and their decision on behalf of the School Administration is final. A user may petition the Board of School Directors (“Board”) to hear an appeal of the above decision.</p> <p><u>Other Issues</u></p> <p>Disclaimer - The School makes no warranties of any kind, whether express or implied, for the service it is providing. The School is not responsible, and will not be responsible, for any damages, including loss of data resulting from delays, non-deliveries, missed deliveries or service interruption. Use of any information obtained through the use of the School’s computers is at the user’s risk.</p> <p>The School disclaims responsibility for the accuracy or quality of information obtained through the Internet.</p> <p>Charges - The School assumes no responsibility or liability for any charges incurred by a user. Under normal procedures governing use of the School’s technology, there will be no cost incurred.</p>
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